

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*
Greg Daley, *Vice President*
Camille Maben, *Clerk*
Wendy Lang, *Member*
Susan Halldin, *Member*



MARCH 4, 2015 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**— President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., March 4, 2015, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Greg Daley, *Vice President*
 Camille Maben, *Clerk*
 Wendy Lang, *Member*
 Susan Halldin, *Member*

Trustee(s) Absent:

Student Representative: Katrina Nham, *Whitney High School*

Administrative Staff: Roger Stock, *Superintendent*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director Elementary Programs & School Leadership*; Marty Flowers, *Director Secondary Programs & School Leadership*; Mike Fury, *Chief Technology Officer*; Jay Holmes, *Principal Granite Oaks Middle School*; Beth Davidson, *Principal Spring View Middle School*; Hannah Anderson, *Principal Sierra Elementary School*; Chuck Thibideau, *Principal Breen Elementary School*; Sarah James, *Principal Twin Oaks Elementary School*; Kathy Goddard, *Principal Cobblestone Elementary School*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Katrina Nham led the Whitney High School AFJROTC Color Guard and led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Public Comment: Keith Caldwell, RUSD parent, presented the Board with a copy of a book authored by his oldest son Xavier, a current RUSD freshman at Whitney High School. Mr. Caldwell stated that due to Xavier’s outstanding RUSD teachers and writing programs, he developed an early love for writing and set a goal to author a book. Xavier began writing the book in 6th grade and has been on a literary journey for several years, finishing the book this year. The Board thanked Mr. Caldwell and stated they are always excited to see students set and achieve high goals.

5.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)** – Student Representative Katrina Nham provided a detailed report on a variety of District-wide events happening at elementary and secondary schools.

- 6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Susan Halldin shared that she recently visited Rocklin High School, the last of all 17 school sites visited since joining the Board of Trustees in December. She shared that she is thankful for the time spent at sites as well as her time with the District’s Maintenance, Nutrition Services and Transportation Departments and looks forward to continued support and partnership with each area.

Stock acknowledged Student Board Representative Katrina Nham for her achievements as a key player on the Whitney High School Varsity Basket Ball team this year, finishing strong with a 22/4 win record for the year. Stock also shared that The Placer County Office of Education (PCOE) announced it’s Elementary and Secondary Teacher of the Year early this year (Spring,) and the District is please to share this year’s nominees: Claire Fortenberry (Elementary, 5th grade Teacher Ruhkala Elementary) and Craig Waechtler (Secondary Math Teacher Rocklin High School). Superintendent Stock, Colleen Slattery, Assistant Superintendent of Human Resources, and Site Administrators made a surprise visit to both teachers to acknowledge their nomination and celebrate them with students and colleagues. Fortenberry and Waechtler will now move forward to the county selection process. Stock invited the Board to join him at the upcoming High School Showcase Night at both RUSD high schools on March 9, as well as the RUSD Music Festival which will highlight the musical achievements of all RUSD music students, grades 7 – 12, on March 12 at Rocklin High School.

7.0 **ACTION ITEMS - CONSENT CALENDAR**

- 7.1 **BOARD MINUTES** – Request to approve Board minutes.
7.1.1 February 4, 2015 (Regular Meeting)
- 7.2 **CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 7.3 **CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 7.4 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 7.5 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 7.6 **DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 7.7 **APPROVE RESOLUTION NO. 14-15-10, RELEASE OF TEMPORARY CERTIFICATED EMPLOYEES PURSUANT TO EDUCATION CODE 44954**– Request to approve Resolution 14-15-10, authorizing the release of nine temporary certificated employees pursuant to Education Code 44954. (Colleen Slattery)
- 7.8 **APPROVE RESOLUTION NO. 14-15-11, STANDARDIZATION OF SPECIFICATIONS FOR CONSTRUCTION PROJECTS** – Request to approve Resolution 14-15-11, establishing Single Source Manufacturers and District Design Standards in accordance with Public Contract Code Section 3400 and list of “no substitutions allowed” equipment for future construction projects . (Sue Wesselius)
- 7.9 **REJECT CLAIM NO. R15-01** – Request to reject Claim No. R15-01. (Barbara Patterson)
- 7.10 **REJECT CLAIM NO. R15-02** – Request to reject Claim No. R15-02. (Barbara Patterson)

- 7.11 **APPROVE CLINICAL EDUCATION AGREEMENT WITH UNITEK COLLEGE LLC** – Request to approve Clinical Educational Agreement with Unitek College LLC. (Colleen Slattery)
- 7.12 **APPROVE BRANDMAN UNIVERSITY INTERNSHIP CONTRACT AGREEMENT** – Request to approve the Credential Internship Agreement between Brandman University and RUSD for the period of March 5, 2015 to March 4, 2017 (2 year maximum). (Colleen Slattery)
- 7.13 **APPROVE REVISED PERSONNEL ANALYST JOB DESCRIPTION** – Request to approve the proposed draft of the revised Personnel Analyst job description. (Colleen Slattery)
- 7.14 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips. (Deborah Sigman)
- 7.14.1 Rocklin High School, student officers of FHA-HERO, to attend an overnight field trip to the California Department of Education Capitol Leadership Experience held at the California State Capitol and Department of Education, in Sacramento , CA, (March 8 – March 10, 2015).
- 7.14.2 Rocklin High School, Varsity Softball Team students, to attend an overnight field trip to the “Queen of the Mountain” Showcase Tournament, in Pleasanton , CA, (March 12 – March 14, 2015).
- 7.14.3 Rocklin High School, students of FHA-HERO, to attend an overnight field trip to he FHA-HERO State Meeting and Competition held at the Fresno Convention Center, in Fresno , CA, (April 24 – April 28, 2015).
- 7.14.4 Whitney High School, grades 9 - 12, to attend the Girls Golf Team Golf Tournament Overnight Field Trip at Lake Merced Country Club in San Francisco, CA, (April 23 – April 25, 2015).
- 7.14.5 Antelope Creek Elementary School, grade 6, to attend Science Camp at the High Sierra Outdoor Institute at Camp Del Oro in Nevada City, CA, (May 26 – May 28, 2015).
- 7.15 **APPROVE STIPULATED EXPULSION(S)** – Request to approve stipulated expulsions for Student No. 030415-01, Student No. 030415-02 and Student No. 030415-03 as authorized by Government Code section 35146. (Deborah Sigman)

Following this a **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the Consent Calendar. Motion passed unanimously by the following roll call vote: Lang – aye, Daley – aye, Maben – aye, Halldin – aye, Lowell– aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **CLUB ROCKLIN AND CITY OF ROCKLIN PRESCHOOL UPDATE** – Superintendent Stock shared an update with the Board regarding Club Rocklin (formerly Kids Junction) and the City of Rocklin Preschool Programs. On February 10, 2015, Rocklin City Council authorized the City Manager to begin conversation with RUSD regarding the possible transition of Club Rocklin and city Preschool program to the District or to another entity. Preceding that, there were informal conversations between City Council and RUSD Trustees at 2x2 fall meetings. The Rocklin Educational Excellence Foundation (REEF) expressed an interest to consider potentially operating a before and after school program in place of Club Rocklin. Staff recommended that Trustees authorize the Superintendent and designees to discuss the potential transition of the City’s Club Rocklin and Preschool Program to RUSD and/or REEF and to engage the City of Rocklin and REEF in conversation regarding the potential transition.

Comments: Wendy Lang stated that due to Camille Maben’s expertise and interest in this area, that she might consider being part of this discussion. Maben responded that she would be happy to be included in talks as needed regarding services offered by vendors. Maben asked for

clarification on the Rocklin Educational Excellence Foundation’s (REEF) interest in involvement in the preschool program business. Lowell responded that REEF has always had a strong interest in supporting a well rounded K-6 program and looks forward to the opportunity of discussion regarding networking with high quality preschool programs that RUSD students and families would benefit from. Stock shared that the preschool service would most like be tied to the District, while the after school program would potentially be run by an outside agency.

A **MOTION** was made by Camille Maben and seconded by Susan Halldin to authorize the Superintendent and designees to discuss the potential transition of the City’s Club Rocklin and Preschool Program to RUSD and/or REEF and to engage the City of Rocklin and REEF in conversation regarding the potential transition. Motion passed unanimously.

- 8.2 **BOARD POLICY (BP), ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E)**
– Request to approve the following Board Policy and Administrative Regulation. (Sue Wesselius)
- 8.2.1 BP 3280 Sale or Lease of District Owned Real Property – revised
8.2.2 AR 3280 Sale or Lease of District Owned Real Property – revised

A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve Board Policy 3280 and Administrative Regulation 3280. Motion passed unanimously.

- 8.3 **VOTE FOR 2015 CSBA DELEGATE ASSEMBLY REPRESENTATIVE(S)** – The Board will be given an opportunity to vote for Region 4D representative(s) to serve on the CSBA Delegate Assembly in 2015. (Roger Stock)

A **MOTION** was made by Greg Daley and seconded by Susan Halldin to cast a vote for representatives T. Gerving from Nevada City School District and J. B. Vlahos from Roseville City School District, to serve on the CSBA Delegate Assembly 2015. Motion passed unanimously.

9.0 **INFORMATION AND REPORTS**

- 9.1 **STRATEGIC PLAN QUARTERLY UPDATE** – Skott Hutton, Coordinator, Family-Community Engagement and Strategic Planning, and Internal Facilitator for the District’s Strategic Plan Team, provided Trustees with an update on the second quarter implementation of the 2014-15 Strategic Plan for the period ranging from December 2014 to February 2015. Last semester, Breen Elementary, Sierra Elementary, and Twin Oaks Elementary Schools completed their respective site planning sessions.

Twin Oaks Parent and Instructional Aide, Lisa Monciardini, shared with the Board her gratitude for the opportunity to provide a parent’s perspective to the Strategic Planning Team. Monciardini shared that the environment of collaboration and honest communication has been inspiring and productive, and shared the “Twin Oaks Mission,” highlighting one specific strategic planning goal/area critical to the overall site mission.... “developing a culture of personal leadership.” In response to this goal, Monciardini has seen a direct tie to strategic planning at Twin Oaks in the areas of teaching, fund raising, leadership and student involvement. In addition, Monciardini also shared that her sister in law, a Realtor in Sacramento, recently sold two homes to parents in the Bay Area who will be commuting to Rocklin so their children can attend RUSD schools. She was encouraged to see Rocklin’s long standing reputation for excellence in public education continue to draw families to the area.

Grace McCarty, teacher at Breen Elementary, shared her perspective as a teacher on the Strategic Planning Team and indicated that Breen has identified several objectives for strategic growth including “increased usage of technological devices.” McCarty shared that Breen has

had a long standing culture of embracing new learning among teachers and leadership, including the area of technology. In response to this, she has seen substantial new technological learning and credited the Google Fest Workshop as a helpful tool in this area. McCarty thanked Skott Hutton for his outstanding leadership in creating a supportive strategic planning environment where successful collaboration can happen.

Hannah Anderson, Principal at Sierra Elementary School and Site Strategic Plan Team Leader, shared with the Board specific Strategic Plan strategies developed and implemented at Sierra Elementary and expressed excitement about the immediate results that have come as a direct result of implemented plans. Anderson shared that the Sierra School Action Leadership Team, with the support of Skott Hutton, has hit the ground running and has engaged in research and big picture ideas that have helped the team define specific strategic action plans including: student academic growth, creating individualized learning goals, and providing a variety of community partnership opportunities. Anderson shared that there is a clear connection in all decision making at Sierra Elementary to strategic planning and they have the strategic plan as a positive guiding force.

Greg Daley thanked Skott Hutton for his hard work with Strategic Planning leadership in the District and also thanked the night's presenters for their commitment and unique representation on the team. Daley specifically thanked Principal Chuck Thibideau, Breen Elementary Principal, for his leadership and student/teacher focus at Breen. Daley asked if Google is the District's learning management system (LMS)? Mike Fury answered "Yes, the District uses both Google and Public School Works for training and tracking results." Daley also inquired about the District's Short Messaging Service (SMS), and whether or not the District uses this mode of communication to contact student who are off campus in the case of an emergency. Hutton shared that the District is currently using School Messenger for its SMS communications and although the District is certainly open to including these types of communications to students who are "off campus" in the future. Student Representative, Katrina Nham, shared that she is using an effective application that is offered by Whitney High School to push notifications to parents and student who purchase the application. Wendy Lang thanked Hutton for bringing a wide range of perspectives from parents, teachers and administrators to the Strategic Plan Update presentation. Todd Lowell thanked presenters for their volunteer service on the Strategic Planning Team and noted how encouraging it was to see Hannah Anderson and others enthusiasm that has grown out of this exercise that is helping the District identify unique factors on each campus.

- 9.2 **GRADE 6 MATH MATERIALS RECOMMENDATION** –Karen Huffines, Director Elementary Programs and School Leadership, Lara Kikosicki and Joe McLean, Teachers on Special Assignment presented to the Board a recommendation on Grade 6 Math Materials as an information item only. This item will be brought back to the Board in April as an action item. The team shared that in response to the addition of Common Core State Standards (CCCSS) in 2010, and the Math Frameworks in 2013 by the State of California, Rocklin unified elementary schools are currently engaged in the review of aligned math programs and instructions materials. As a result, staff recommended the adoption of CPM Core Connections 1 for grade 6. Presentation included:

- Alignment to Strategic Plan and Local Control and Accountability Plan (LCAP)
- Timeline
- College Preparatory Math (CPM) Materials Review and Pilot Process
- Recommendation and estimated costs
- Supplemental Recommendations

Daley shared that one of the challenges in the past with math curriculum has been the bridge between 6th grade and middle/high school. Karen responded that the recommended curriculum is a rigorous program chosen in part due to its ability to bridge the grades successfully while

providing supplemental support as needed. Lang suggested that the District offer student volunteer opportunities to earn service hours by assisting teachers with making copies of supplemental materials. Halldin asked about supplemental options in connection to the rigorous recommended curriculum (Accelerated Math and/or other intervention compliments) and asked the team to take this into consideration with the new implementation. Maben thanked the team for the update and expressed appreciation for the training teachers will receive to successfully implement the new curriculum in their classrooms. Lowell asked how the curriculum will align with grade 5 curriculum. Kikosicki responded that they are confident that the recommendation is in line with what is currently being taught in grades K-5th and will bridge successfully. Stock shared that current instructional work and practice that is currently in practice with teachers will also be a key part in the success of implementing the new curriculum.

10.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.

11.0 **CLOSED SESSION** – Closed session convened at 8.29 P.M. regarding the following matters:

11.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9

11.2 *Public employee discipline/dismissal/release pursuant* to Government Code section 54957.

11.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:

District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and
Operations
Colleen Slattery, Assistant Superintendent, Human Resources

12.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board of Trustees took action to release an administrative employee from his/her administrative position and reassign him/her to a classroom position for the 2015/16 school year. The vote was unanimous.

14.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 10:25

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.